



**Project and Program
Management Symposium 2017**
Incorporating the Project Governance and Controls Symposium
2-3 May 2017 at UNSW Canberra at the
Australian Defence Force Academy

Platinum Sponsor



**PGCS 2017 - ESSAY AND PRESENTATION COMPETITION
TERMS AND CONDITIONS FOR ENTRY**

Essay Competition Administration

1. The Project Governance and Control Symposium (PGCS) Organising Committee administers the Project Governance and Control Essay and Presentation Competition (PGCEPC 2017).

Entrant Eligibility

2. Entry is open to all "interested persons".
3. Directors and members of the PGCS Organising Committee, PGCEPC Judging panel and directors and employees of the Professional Conference Organisers, CONSEC Pty Ltd are not eligible to participate.
4. Essays may have been submitted for other purposes (e.g. coursework) but should not have been previously published.
5. By virtue of the submission of an application to enter PGCEPC 2017, an applicant agrees to fully comply with all of the PGCEPC 2017 Terms and Conditions.

Essay Word Limit

6. PGCEPC 2017 submissions should be between 2,000 to 3,000 words, excluding notes and bibliography.
7. Essays exceeding the word limit may be included or excluded during the short-listing process at the sole discretion of the PGCEPC Judging panel.

Closing Date

8. The closing date for entries is midnight Australian Eastern Standard Time on **Friday 3rd March 2017**.
9. Essays must be received at the PGCS e-mail address, PGC.Symposium@defence.gov.au.
10. The PGCS Organising Committee reserves the right, at its sole discretion to include essays submitted after the closing date.

Selection Process

11. Essays will be shortlisted, and placed in a recommended order, by a PGCEPC judging panel consisting of academic and industry members selected by the PGCS Organising Committee.
12. The winning essay and second and third prize winners will be confirmed by the PGCS Organising Committee from the prioritised short list.
13. The PGCS Organising Committee may at its sole discretion choose to award multiple prizes or not to award a prize if it considered that entries do not meet the required standard. Likewise, the PGCS Organising Committee may also, at its sole discretion recognise in an appropriate manner essays of a high standard that did not win the overall prize.

Competition Winner

14. The competition winner will be awarded:
 - The Walt Lipke Project Governance and Control Excellence Award for 2017 (Perpetual Trophy);
 - Complimentary attendance at the 2017 Project Governance and Control Symposium in Canberra;
 - AUD \$1,000 first prize

Competition Second and Third Prize Winners

15. The competition second and third place getters will, noting the content of paragraph 13, be awarded:

- Complimentary attendance at the 2017 Project Governance and Control Symposium in Canberra; and
- Prize money of \$AUD 300 and \$AUD 200 respectively.

Notification / Announcement

16. The PGCEPC 2017 participants will be notified of the winners by no later than **Friday 31st March 17**. This should allow sufficient time for the winners to attend the Symposium to present on 2nd or 3rd May (choice of day will depend on Symposium programming). The awards will be formally presented at the Symposium.

Essays of High Standard

17. Over time it is envisaged that the PGCEPC will play an important part in promoting the development of critical analysis and the ability to present well researched issues in the project management space.

18. As a result, members who submit an essay of high standard, as determined by the PGCEPC judging panel, may receive a complimentary invitation to attend the PGCS in May 2017.

Financial Considerations

19. Employees should note that they may incur a tax liability if they receive a prize through the PGCEPC. It is the individual responsibility of entrants to discuss this matter with a financial or tax advisor taking into account their specific circumstances and the potential financial and/or tax implications of winning a PGCEPC Prize.

Submission Copies

20. The PGCS Organising Committee will not return submissions to the authors.

Declaration

21. All submissions must include a declaration certifying that the essay is original and meets the submission requirements and that the author agrees to all of the PGCEPC terms and conditions. See Attachment 1 for the declaration template.

22. The signed Declaration Form is to be submitted in electronic .PDF format by email to PGCSymposium@defence.gov.au. The competition submission (essay and presentation slides) is to accompany the Declaration Form.

Publication

23. Copyright of all submitted essays remains with the author(s). In submitting an essay to the PGCEPC 2017, the author(s) is providing permission to the PGCS Organising Committee, at its sole discretion to publish winning essay(s). Other essays deemed of suitable quality, may be published by the PGCS Organising Committee with the entrant's agreement.

Submission of Conformity Requirements

24. Essays must be original works. Essays must be written in English and based solely on the competition topic. Only one essay per person may be submitted.

Essay Topics

25. Topics for the PGCEPC 2017 must be of an interesting and/or thought provoking nature that has project governance and/or control (or a related issue) as its central focus. Without limiting the imagination of the participants or the scope of topics submitted, some example essay / presentation topics are listed below:

- Provide a project delivery “success story” demonstrating how PGC made a positive difference to a project outcome or its overall performance;

- Identify how PGC could have or actually made a difference to a Project that struggled;
- Describe strategies or approaches on how PGC could be implemented more effectively across a portfolio of projects;
- Retrofit “advanced techniques” (e.g. Earned Schedule) to a now completed project with a view to determining the extent to which the advanced techniques would have provided additional useful insights into project performance; or
- Describe an emerging theoretical element of PGC outlining its evolution, application and the empirical evidence that gives it relevance, credibility and applicability to projects.

Use of Classified Material

26. No classified or proprietary material is to be used in the essays.

Submission Format

27. Essays are to be submitted in electronic PC compatible Word and .PDF formats using single spacing on international size A4 (297mm x 210mm) paper setting. Essays are to be in Times New Roman, font 12.

28. Entries are expected to follow standard academic essay conventions. The selection panel will consider coverage of chosen topic, essay structure and logical flow, strength of argument, relevance of supporting evidence and examples, essay presentation (spelling, punctuation and grammar) and the effectiveness of the introduction and conclusion during the short-listing process.

29. Essay footnotes and bibliography must give full acknowledgement to source material, using accepted layout and referencing systems that cite the author, date and page of the book, article or other text from which the material is derived.

30. Detection of plagiarism will result in immediate disqualification. Plagiarism is considered any direct use made of another author's work that does not acknowledge or attribute the source of such material.

31. The PGCS Organising Committee will accept all essay submissions in good faith. Any entries found not to meet the good faith expectations of the Organising Committee (among other things, plagiarism or incorrect attribution; inappropriate author relationship to the Organising Committee) will be considered invalid and the authors will forfeit any prizes and/or expenses awarded, if/as applicable. Further, authors will be ineligible to participate in future competitions.

32. The PGCS Organising Committee will not be held liable for the misrepresentations of any entrants in the PGCEPC.

Submission Address

33. Essays are to be submitted (in Word and .PDF format) electronically via email to PGC.Symposium@defence.gov.au.

Contact

34. Project Governance and Control Symposium Organising Committee E-mail: PGC.Symposium@defence.gov.au.

Attachment

1. PGCEPC 2017 Competition Declaration



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PROJECT GOVERNANCE AND CONTROL SYMPOSIUM

ESSAY AND PRESENTATION COMPETITION DECLARATION

1. By virtue of the submission of an essay to the Project Governance and Control Essay and Presentation Competition (PGCEPC 2017), I agree to fully comply with all of the PGCS Organising Committee PGCEPC Terms and Conditions, and accept as final all judgements the PGCS Organising Committee makes, at its sole discretion in conducting and judging the competition.
2. My entry for the PGCEPC 2017 is attached to the email forwarding this Declaration.
3. The essay is my own unassisted work.
4. I agree to my essay being published by the PGCS Organising Committee if it is awarded a prize in PGCEPC 2017.
5. I agree that if my essay is not a prize winning essay but deemed of suitable quality, it may be published by the PGCS Organising Committee with my agreement.
6. I acknowledge I have read and understood all of the terms and conditions of the Project Governance and Control Essay and Presentation Competition 2017.

Entrant's Details:

Last Name:

First Name:

Rank (if applicable):

PMKEYS Number (if applicable):

Service (if applicable):

Full Postal Address:

E-mail Address:

Contact Telephone Number:

Signed: Date:

(Entrant)

Declaration Submission:

Send the completed and signed Declaration as a scanned .PDF format document by email to the Project Governance and Control Organising Committee at: PGC.Symposium@defence.gov.au.